

Bayou Safety Committee **of South Louisiana**

Committee Charter



Approved December 1, 2025

Revision -

Charter

This Charter serves as the foundational document that establishes the mission, organizational structure, subcommittees, membership, and meeting routine for the Bayou Safety Committee (BSC) of South Louisiana.

Mission Statement

The Bayou Safety Committee provides a public forum to address Marine Transportation System (MTS) issues and concerns with a focus on maritime safety within the navigable waterways and ports between Grande Isle to Intracoastal City, including offshore waters. The committee facilitates respectful communications, coordination, and collaborations amongst public, private, and government sector entities as a partnership in the pursuit of safe, secure, efficient and balanced management, operation, and development of the area waterways. The committee utilizes regional expertise and resources to provide recommendations and non-regulatory courses of action for identified challenges to minimize local and national MTS and economic impacts.

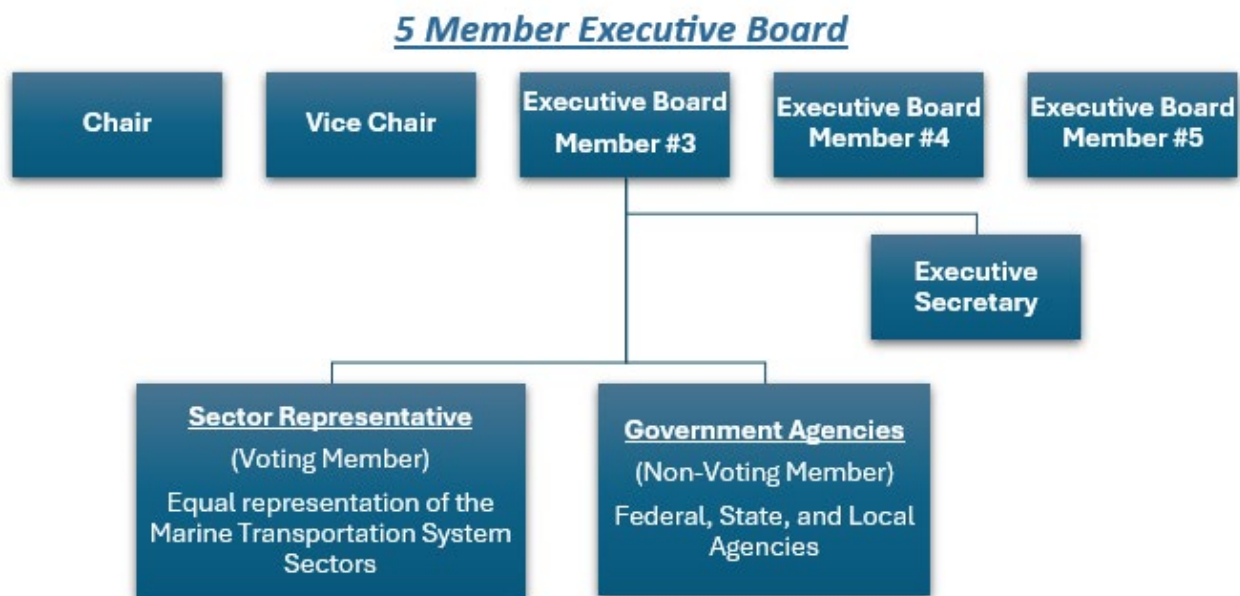
Organizational Structure

The leadership of the Bayou Safety Committee is comprised of a five-person Executive Board elected by the Sector Representatives. The five-person Executive Board is comprised of a Chair, Vice Chair, and three additional board members. The Chair and Vice Chair role will be voted on and appointed by the five Executive Board members. All board members will serve a two-year term with the Chair and Vice Chair on opposite term cycles for continuity. At the end of the current Chair's term, the Vice Chair will be promoted into the Chair position for the remainder of their term. There are no term limits for Executive Board members. No more than two members from the same MTS sector may serve on the board at the same time to increase equality of representation. The Executive Board will be a non-voting position unless a tie-breaking vote is required, in which case the Executive Board will cast a single tie-breaking vote. Duties of the Executive Board include overseeing management of the Bayou Safety Committee, determining meeting agenda content, establishing subcommittees, reviewing position applications and selecting members, auditing committee programs, resolving membership issues, and providing correspondence or recommendations to entities outside of the committee.

An Executive Secretary to assist the Executive Board with administrative tasks will be a non-voting member of the executive suite. This is a voluntary position with a two-year term selected by the Executive Board from the pool of applicants. The Executive Secretary duties include attending committee meetings, collecting and distributing meeting minutes, maintaining membership list, scheduling and advertising meetings, counting and reporting voting results, and

posting announcements. An Alternative Executive Secretary may be designated by the Executive Board to provide support and fill the role in the absence of the primary Executive Secretary.

To fairly represent each aspect of the MTS, a Sector Representative will be voted on and assigned by the Executive Board to represent their sector within the MTS. The duties of the Sector Representative include consulting sector peers on issues to bring to the committee's attention and vote in line with their sector's consensus. A member cannot fill the Sector Representative position for more than one sector. The Sector Representative will serve a one-year term with no term limits. An Alternate Sector Representative should be assigned by the Executive Board to fulfill the role of the primary Sector Representative if the primary is absent from the meeting. The Alternate Sector Representative shall have the same authority as the primary Sector Representative.



Membership

Membership of the Bayou Safety Committee is voluntary and there are no dues associated with membership. Members should have a vested interest in the area's Marine Transportation System and ideally hold positions of authority in management or operational expertise. Membership will be designated as voting and non-voting per the sectors in the tables below. In an effort to have a broad and balanced representation from the maritime community, one member from each sector will be voted on and assigned by the Executive Board to be the Sector Representative of their sector to accurately represent the consensus of the sector during voting matters.

In order to conduct business or vote on matters brought before the committee, a majority vote amongst the Sector Representatives in attendance is required to pass a motion. A Sector Representative can abstain from voting if the matter does not impact their sector by casting a

vote of “Not Applicable”. In the event of a tie, the Executive Board will cast the tie-breaking vote.

At times it will be necessary for the committee to address urgent or time critical matters outside of normally scheduled meetings. At the discretion of the Chair, the Executive Board may hold a meeting and/or vote via online means.

MTS Sector Members (Voting)	
Port Fourchon	Port of Terrebonne
Port of Morgan City	Port of Iberia
Other Ports	Deepwater Port Facilities
Bulk Liquid Storage Facilities	General Cargo Facilities
Shipyard Facilities	Oil and Gas Operators
Barge/Tow Boat Operators	Offshore/Coastal Vessel Operators
Passenger Vessel Operators	Commercial Fishing Vessels
Dredging & Marine Construction Operators	Marine Salvage Operators
Environmental Responders	GICA
Maritime Education	Maritime Non-Governmental Organizations

Government Agency Members (Non-Voting)	
U.S. Coast Guard (USCG COTP)	U.S. Army Corps of Engineers (ACOE)
U.S. Customs and Boarder Protection (CBP)	Maritime Administration (MARAD)
National Oceanic & Atmospheric Administration (NOAA)	LA Department of Transportation and Development (LADOTD)
LA Department of Natural Resources	LA Department of Wildlife and Fisheries
Parish Levee and Conservation District	Parish Emergency Services

Subcommittees

The Executive Board may authorize and establish permanent and ad hoc subcommittees to focus on issues that are consistent with this charter. The subcommittees will work within the guidance of the Executive Board and will report their progress, results, and recommendations to the committee. Any recommendations external of the Bayou Safety Committee resulting from the findings of a Subcommittee shall be routed through and delivered by the Executive Board.

Subcommittee Chair will be appointed by the Executive Board and is not required to be a voting member. The Subcommittee Chair will schedule subcommittee meetings and select members of the subcommittee.

Meetings

Bayou Safety Committee meetings will be held in an open forum to promote participation from the public and maritime community. Meetings will be on a quarterly basis or more frequently as

deemed necessary by the Executive Board. In-person meeting attendance is preferred however a virtual option will be offered when available. Meetings will be scheduled and advertised by the Executive Secretary.