

[Owner's or Custodian's Company Name] VGP Towing Vessel Routine Inspection Report Form

Vessel General Permit Compliance

Vessel Name: _____

Official Number: _____

Inspection Date: _____

Inspection Time: _____

Instructions: (1) This form is to be completed once per week or once per voyage, whichever is more frequent. (2) Refer to the Best Management Practices in the VGP or the AWO Recommended Practice Guide for more information on the inspection criteria. (3) Any answer of No* may require corrective action. Notify your supervisor immediately. (Note to supervisor: Corrective actions should be documented in accordance with the Corrective Action requirements in VGP 3.1. and 3.2.)

Item	Inspection	Yes	No*	N/A
1	Does the vessel's watch include visual monitoring of the water around and behind the vessel for visible sheens, dust, chemicals, abnormal discoloration or foaming, and other indicators of pollutants or constituents of concern originating from the vessel?			
2	Material storage – Are cargoes and cargo debris stored in a manner to minimize the likelihood that they will be dissolved, washed or blown overboard?			
3	Toxic or hazardous materials – If onboard, are materials stored in sealed containers and properly labeled?			
4	Is the introduction of kitchen oils being minimized to the graywater system?			
5	Are the following areas clean of garbage, oil and any visible pollutant or constituent of concern that could be discharged into the water:			
	➤ Cargo compartments;			
	➤ Machinery spaces;			
	➤ Other deck areas; and			
	➤ All other accessible areas that have access to water.			
6	Are all soaps and detergents onboard for personal use, laundry and other wash waters non toxic and phosphate free?			
7	Is the marine sanitation device working properly?			
8	Is the vessel treating and disposing of its bilgewater appropriately? (Note: Vessels with an oily water separator are not exempt from the visual inspection of bilgewater)			
9	Are all crewmembers trained in [<i>Insert Company Name</i>] VGP compliance procedures and familiar with Best Management Practices, monitoring, training, and inspections?			
10	Are the pollution prevention mechanisms in proper working order (i.e., visual inspections, good housekeeping practices, etc.)?			

Person(s) Conducting the Inspection	
Print Name	Signature

This form was developed as a sample that AWO members may use as a suggested guide for developing their own means of recording inspections and other information required under EPA's Vessel General Permit (VGP). The form has not been reviewed or approved by EPA and does not represent any consensus or industry standard regarding how recordkeeping should be done. Companies are under no obligation to use this form, and each must decide what manner of recordkeeping will help it meet the requirements of the VGP.

List any corrective actions required (insert N/A if no corrective action is necessary):

(Note: Corrective actions should be documented on the Corrective Action Assessment Form)

Based upon the vessel's routine inspection as noted in this document, I confirm this vessel has been inspected as indicated above and that the above statements are correct: Yes _____ No _____

Name of Master, Engineer, or Designated Individual

Title

Signature

This document must be kept for a period not less than three years after the termination of coverage under the VGP.

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